

## **Report of the International Committee of the Sister Academies Naples, Sept 24, 2010**

A meeting of the International Committee of the Sister Academies; the American Academy of Orofacial Pain, the European Academy of Craniomandibular Disorders, the Australia and New Zealand Academy of Orofacial Pain, the Ibero Latin American Academy of Cranio Mandibular Disorders and Orofacial Pain, and the Asian Academy of Craniomandibular Disorders was held in Naples, Sept 24, 2010

In attendance were:

Drs. Ambra Michelotti, Antoon DeLaat, and Sandro Palla, representing the European Academy of Craniomandibular Disorders

Dr. Robert Delcanho representing the Australia and New Zealand Academy of Orofacial Pain

Dr. Wilma Simoes representing the Ibero Latin American Academy of Cranio Mandibular Disorders and Orofacial

Drs. Yoshirhiro Tsukiyama and Hirofumi Yatani representing the Asian Academy of Craniomandibular Disorders

Drs. Jeff Crandall and Gary Heir representing the American Academy of Orofacial Pain

The meeting was called to order by Dr Antoon DeLaat who was acting as chair.

Dr. DeLaat reviewed the newly drafted agreement and clarified the following points:

- Essentially all concepts and principles of the original agreement are to continue except for specific changes recommended below.
- All inter-academy behavior remains the same regarding the sharing of membership lists, communication between Academies etc. The only question was how to continue the quadrennial meeting. The primary issue was the determination of what and how financial support of the new agreement would be addressed.

It was resolved that all Academies support the new Agreement with a common, symbolic investment. This will demonstrate that all members of all Sister Academies are contributing equally to support this renewed alliance and to support the host country in presenting an international meeting (ICOT) on a once in four years basis.

It was further resolved that AAOP would, through its management company Talley Management, at minimal cost, establish a not for profit interest bearing fund for the purpose of collecting the annual contribution from the Sister Academies and transfer the collected funds to the host Academy during the year of the ICOT meeting. This process has been remanded for further investigation to Talley Management which will be instructed to take into account the various international tax laws and legal accommodations that must be considered so as not to jeopardize any Academy's not for profit status. This process will begin expeditiously.

The second topic requiring further discussion was that of membership applications. It was agreed that any individual applying to any of the Sister Academies, must first apply to the Academy within their geographic region. Questions were raised regarding areas of the world such as India, Africa, the Mediterranean region and Middle East. It was agreed that the geographic territories as defined by the United Nations would be the guide for this process. It was also agreed that if, for any political or other reason an individual was compelled to apply for membership in an Academy outside his or her geographic region, prior to any action on that application, the applied to Academy would submit the problem to the International committee for discussion and a decision.

Dr Gary Heir, Acting as Secretary to the Committee

# **INTERNATIONAL AGREEMENT BETWEEN THE SISTER ACADEMIES 2010**

## **Preamble**

Recognizing the need for a better understanding of what would eventually become known as temporomandibular disorders, an organization was formed in the United States with the intention of improving the quality of the diagnoses and management of these conditions and offer a forum for the exchange of information among the various authorities in the field.

The American Academy of Craniomandibular Orthopedics (AACO) was founded in 1975, and eventually assumed the name of The American Academy of Orofacial Pain (AAOP). This organization was formed with the basic objectives to improve the knowledge of those interested in complex chronic orofacial pain disorders.

In 1984, the first international affiliate, the European Academy of Craniomandibular Disorders, was officially recognized. The American and European Academies were joined by other International Academies; the Asian Academy of Craniomandibular Disorders and The Australian Academy of Craniomandibular Disorders in 1989. The Ibero-Latin American Academy of Craniomandibular Disorders soon followed in 1991. The First International Symposium of Craniomandibular Academies was held in Chicago in February of 1992.

This document represents, a renewal of the first agreement made between the current Sister Academies, the American Academy of Orofacial Pain, the European Academy of Craniomandibular Disorders, the Australia and New Zealand Academy of Orofacial Pain, the Ibero Latin American Academy of Cranio Mandibular Disorders and Orofacial Pain, and the Asian Academy of Craniomandibular Disorders. It represents an international alliance to further advance scientific discovery and for the sharing of knowledge in the endeavor to reduce pain and suffering.

In order to further the exchange of knowledge between the member Academies, to perpetuate the sprit of camaraderie and the sharing of science, we have met in Naples, in October 2010, and have agreed to continue support of this organization and of an international meeting held once each four years. We have agreed to continue this quadrennial meeting which will, as in the past, be referred to as the International Conference on Orofacial Pain and Temporomandibular Disorders (ICOT).

While the member Academies recognize the financial and administrative

difficulties associated with a member Academy not organizing its own meeting during the ICOT year, they suggest that during that, year the Academies should attempt to refrain from organizing a meeting in their continent within six months of the ICOT in order to stimulate their own members to participate in the international meeting.

This renewed agreement evolved over the course of several years of deliberations. The International Committee met in virtually all corners of the world in the name of science and friendship. In that spirit, we unanimously renew this agreement with hopes for our future individual and collective success.

## I. Membership

- A. An individual may only apply for membership of the Academy closest to their geographic region, as defined by the United Nations, in which he or she lives or practices
  - 1. If an affiliated academy does not exist in an individual's region, membership can only be requested from one of the represented Academies.
  - 2. If, for political or other reasons, membership in the closest geographically located Academy is not possible, application to an alternate Academy may be acceptable, but only after approval of the International Committee.
- B. A member of any Academy will automatically be granted Affiliate Memberships into each of the Sister Academies.
  - 1. This will allow attendance at Sister Academy meetings at a reduced or member's tuition (to be decided by the host Academy and the International Committee of affiliated Sister Academies).
  - 2. All privileges and courtesies of Academy membership, with the exception of voting privileges, will be extended to Affiliate members.

## II. Inter-Academy Communication:

- A. The Secretary of each Academy shall each year provide to the Secretary of each Sister Academy a current roster of membership including names, mailing address and email address, along with a roster of current and future officers and their terms of office.
- B. The Secretary of each Academy shall provide the minutes of the annual meeting to the Secretary of each other Sister Academy.

- C. The Secretary of each Academy shall provide timely notification of the next Annual Scientific Meeting of that Academy to the Secretary of each other Sister Academy.
- D. The President of each Academy shall extend an invitation to the President of every Sister Academy to attend their annual meeting without tuition or accommodation costs. (Transportation, food and beverage, or ancillary expenses will not be provided). The invitations are not transferable to proxies. Accommodations will be provided for the duration of the meeting, beginning on the evening before the International Committee meeting.

### III. Quadrennial International Meeting

#### A. Format

- 1. The International Meeting (ICOT) will be held every 4 years
  - a. Each ICOT will be designated as co-sponsored by the host Academy and its Sister Academies.
  - b. Location of the ICOT will be by mutual agreement of all Sister Academies via their representatives on the International Committee.
    - 1. Meeting venues will alternate among the affiliated Sister Academies in consecutive serial rotation.
  - c. Each Sister Academy will be represented in the ICOT scientific program.
  - d. English shall be the official language at the ICOT.
- 2. All planning for ICOT will be the responsibility of the host Academy.
  - a. The content and theme for the meeting will be the responsibility of the host Academy, with consideration of the suggestions and input from the International Committee representing all the Sister Academies.
- 3. The final ICOT program shall be submitted to the International Committee for review and acceptance.

#### B. Budget for the International Meeting (ICOT)

- 1. Every four years, or at a frequency mutually agreed to by the Sister Academies named within this Agreement, one of the Sister Academies shall incorporate an ICOT into their Annual Scientific Meeting.

2. The cost and financial liabilities and/or profits for the ICOT shall be that of the host Academy.
3. A contribution from each Sister Academy to the host Academy shall be made annually to defray additional costs associated with the ICOT meeting; i.e., advertising, international speakers' honoraria, travel and accommodation expenses etc.
  - A. Each sister Academy shall contribute US\$10.00 per year, per active member to an ICOT Fund. Each Academy will be responsible for the same per-member contribution, the total being determined by the number of individual active members at the end of the fiscal year of each Sister Academy.
    - 1). Based on current, world wide membership, as of 2010 estimates, the ICOT Fund will average approximately \$30-\$34,000.00 every four years. While it is understood that the amount of funds may fluctuate with varying economies and other factors outside the control of this International Agreement, all funds set aside in the ICOT Fund shall be provided to the host Academy for its use in meeting additional costs for an ICOT that may be in excess of their normal, annual meeting expenses. Funds will be delivered from the Sisters Academies to the ICOT Fund at the end of their respective, current fiscal year.
    - 2). The host Academy will be liable for all financial responsibilities and will be the full recipient of any profits.
    - 3). The host Academy must submit a working report annually and a preliminary budget two years prior to the quadrennial ICOT meeting. A final budget must be submitted one year prior to the ICOT.
    - 4). Funds provide to the host country by the ICOT fund shall be used:
      - a). To fund the tuition and accommodation costs for the entire length of the ICOT for current Presidents of the Sister

Academies.

- b). To fund Economy Class airfare and accommodation for the entire length of the ICOT, for at least one international speaker from each continent.
- c). To fund all additional costs directly related to the international character of the meeting, i.e. international advertisement, publications, advertisements, cost of additional meeting space, etc.

#### IV. International Committee of all Sister Academies

- A. The International Committee of Sister Academies is a joint Sister Academy committee and is separate from other committees of the individual Academies.
- B. Goals
  - 1. To foster the mutual aims and purposes of the Sister Academies
  - 2. To coordinate and prepare the quadrennial International meeting (ICOT).
- C. Membership
  - 1. International Program Chair
    - a. The International Program Chair shall serve as Chair of the International Committee of all affiliated Sister Academies for the four years prior to each ICOT, and is selected by the host Academy for that particular ICOT.
    - b. The International Program Chair shall coordinate the formulation of the ICOT program content.
    - c. The International Program Chair shall maintain frequent contact with all members of the International Committee representatives.
    - d. The International Program Chair shall be responsible for all arrangements with the speakers and venue for the ICOT Meeting.
  - 2. The immediate past Program Chair of the previous ICOT meeting shall be an ex-officio member of the International Committee until the next ICOT Meeting.

3. Each affiliated Sister Academy may designate a maximum of two additional members, called representatives, to the International Committee in accordance with the by-laws of each Academy; however, each Academy will have only one vote each, for a total of five, at meetings of the International Committee of all Sister Academies.
  - a. The representatives will arrange for dissemination of publicity for their respective continents.
  - b. The representatives will represent their Academy in formulation of the program content.
  - c. The representatives shall notify the Program Chair of the specific needs of their individual respective Academies at the International Committee of all Sister Academies meeting no later than 6 months prior to the International Committee meeting.
  - e. The membership of the International Committee of all Sister Academies will remain stable for the entire four years prior to each ICOT Meeting.

#### V. Meetings of the International Committee

- A. The International Committee will meet annually during the business sessions prior to the AAOP Annual Scientific Meeting in each non-International Meeting year, and during the ICOT Meeting
- B. All business shall be conducted in English.

#### VI. Voting

- A. Each Academy shall have only one vote.
- B. The Program Chair and the immediate Past Program Chair shall only participate in voting if they are one of the two designated representatives from each Academy.

#### VII. Amendment

- A. This agreement may be amended only by unanimous vote of the members of the International Committee of all Sister Academies